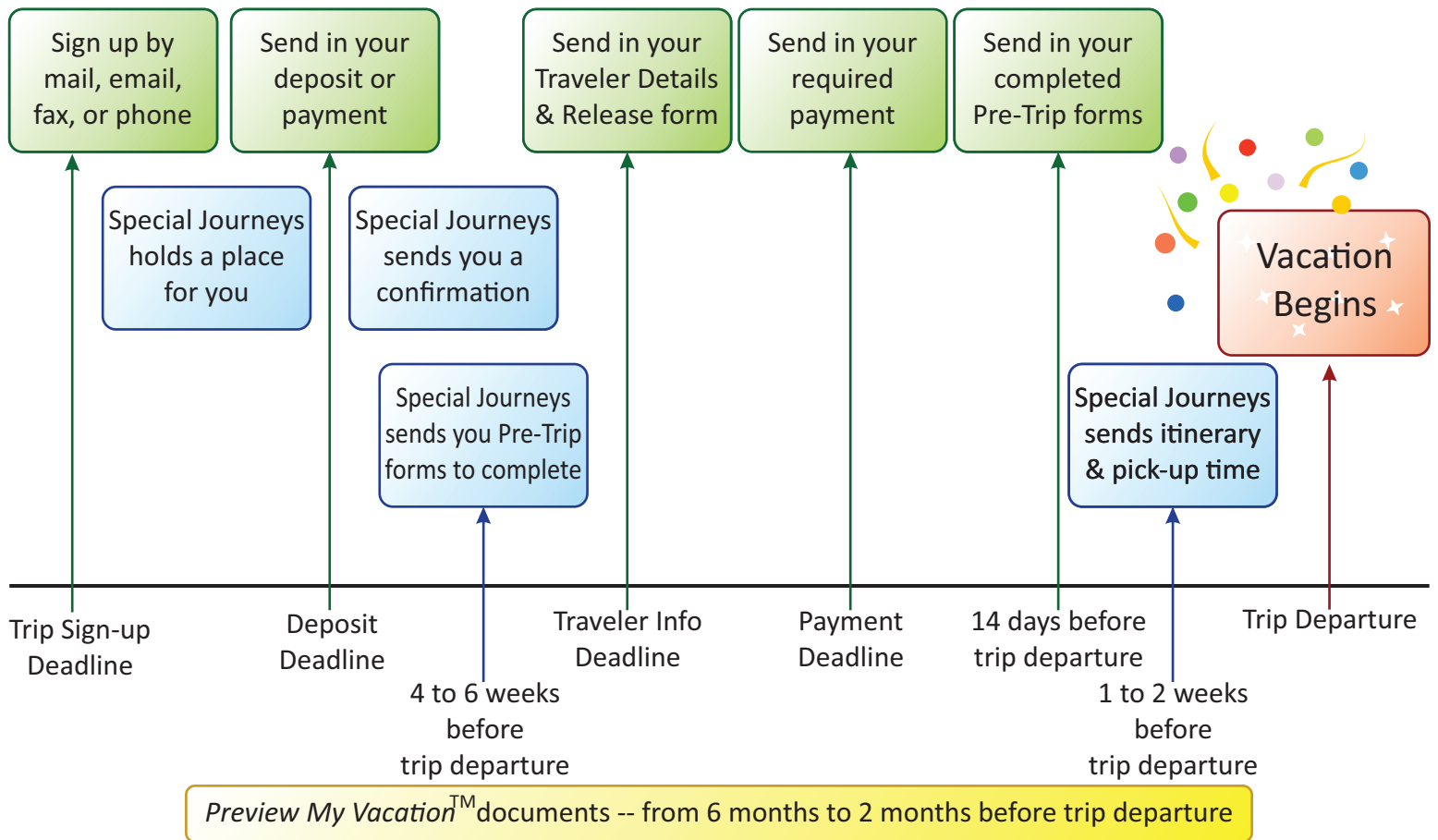


The Pre-Trip Process – From Sign-up to Departure



Each trip has its own sign-up deadline date:

- Bus trips – 21 days before the start of the trip
- Flight trips – 45 days before the trip
- Cruise trips – 95 days before the trip

Your deposit is due within 14 days of signing-up. The due date for full payment or an approved payment plan is based on the type of trip:

- Bus trips – 14 days before the trip
- Flight trips – 21 days before the trip
- Cruise trips – 91 days before the trip

The Traveler Details form provides us with your contact information and information about the care you need. If we have a Details document from you that is less than 5 years old, we only need to know if something has changed. The signed Release form gives us permission to include you on the trip. The due date for these documents is based on the trip type:

- Bus Trips – 14 days before the trip
- Flight Trips – 30 days before the trip
- Cruise Trips – 45 days before the trip

The Pre-Trip form gives us the most up to date information about your contacts and health. For all trips, we need the form returned to us 14 days before the trip.

The itinerary, with the time we will pick you up tells you all you need to know about when each trip event will happen. If circumstances, like weather, require plans to be changed, we will let you know as soon as we know.

If you sign up early enough, Special Journeys will periodically send you exciting previews of the trip.